

## **DISCLAIMER**

**The attached minutes are DRAFT minutes. Whilst every effort has been made to ensure the accuracy of the information, statements and decisions recorded in them, their status will remain that of a draft until such time as they are confirmed as a correct record at the subsequent meeting.**



**Minutes of the meeting of the  
Dundry View Neighbourhood Partnership  
held at 7.00 p.m. on 21 March 2016  
at Bridge Farm School, East Dundry Road**

**Attendance:**

**Members of the Partnership**

P	Councillor Helen Holland	Whitchurch Park ward Chair of Neighbourhood Partnership & Neighbourhood Committee
P	Councillor Tim Kent	Whitchurch Park ward
P	Councillor Mark Brain	Hartcliffe ward
A	Councillor Naomi Rylatt	Hartcliffe ward
P	Councillor Richard Eddy	Bishopsworth ward
P	Councillor Kevin Quartley	Bishopsworth ward
P	Diana Porter	Bishopsworth resident
P	Bob Giles	Hartcliffe resident
P	Lorraine Horgan	Hartcliffe resident
P	Geoff Woodburn	Whitchurch resident
P	Inspector Nigel Colston	Avon & Somerset Constabulary
A	Carolyn Purcell	Voluntary & community sector
A	Mike Knight	Local business
A	Pete de Boer	Senior Practitioner, Bristol Youth Links
A	Gill Brookman	Health Improvement Projects Manager

**Officers:**

P	Emily Smith	BCC, Neighbourhood Partnership (NP) Co-ordinator
P	Heather Williams	BCC, Community Partnership Manager
P	Louise deCordova	BCC, Democratic Services

(P) denotes Present (A) denotes Absent

**Other attendees:**

Tony Hall	Bristol Dementia Action Alliance
Lorraine Bush	Hawkspring
12 residents present	

**51. Welcome and introductions, apologies for absence (agenda item 1)**

Apologies were received from Cllr Naomi Rylatt.

**52. Minutes of the meeting of the Neighbourhood Partnership held on 14 December 2015 (agenda item 2)**

**The Neighbourhood Partnership AGREED that the minutes of the meeting held on 14 December 2015 be confirmed as a correct record.**

**53. Declarations of Interest (agenda item 3)**

The following Councillors declared an interest:

- a. Cllr Brain – Hawkspring
- b. Cllr Kent – Director for The Friends of Hartcliffe Farm
- c. Cllr Holland – Governor for Hartcliffe Nursery School

**54. Public Forum (agenda item 4)**

Statement 1: DVNP £30k Funds Proposal	In support of proposals for expenditure of remaining DVNP funds.
Statement 2: DVNP Fund Raiser Proposal	In support of proposal for expenditure of remaining DVNP funds to employ a Fund Raiser
Statement 3: Blackthorn play area feasibility study	In support of proposal for Hartcliffe Ward spend

The partnership received the above public forum statements, presented by Keith Way.

In discussion the following points were noted:

- a. With reference to Statement 2. The Neighbourhood Coordinator advised that St George Neighbourhood Partnership had used Narrow Estate Funding to employ a fund raiser. The fund raiser had been given a set of target projects to fund raise for. The Neighbourhood Team were considering the most appropriate model to see how this pilot could be rolled out across all neighbourhood

partnerships areas, and prevent duplication of effort with partnerships going after the same funding streams.

- b. One model might include teaming up with other neighbourhood partnerships in the South Bristol area.

## **55. Hawkspring Statement (agenda item 17)**

The Chair brought Item 17 forward, and the Partnership received a verbal update with reference to Hawkspring.

In discussion the following was noted:

- a. Hawkspring had recently announced its closure due to lack of funding however, they had received a cheque for £100k from John James Foundation to enable them to operate for up to a year, whilst the team explored income generation options to sustain its future activities. The council's new grant prospectus or the possibility of a new Mayor may provide other opportunities. Lorraine Bush expressed her thanks on behalf of Hawkspring for the continued support from residents and councillors. John James Foundation had witnessed a recent protest from supporters which had highlighted the extent of community support for the services and had influenced the funders.
- b. Drug and alcohol recovery support helps whole families. It was anticipated that there would be an increase in people in crisis due to a reduction in statutory services provision and the impact of welfare reform.
- c. The Chair said this was a testimony to the local people taking action and all councillors were thrilled with the news.

**The Neighbourhood Partnership AGREED to note the report.**

## **56. Small Grants (Wellbeing Budget) Report (agenda item 5)**

The neighbourhood partnership considered the report by Heather Williams regarding the Well Being Fund 2015/16.

In discussion the following was noted:

- a. The £30k wellbeing grants pot had funded a worthwhile range of community projects. However there had been more requests for than there were funds available.
- b. It was agreed that monitoring was an important part of the funding process in order to measure how effective the funding had been.
- c. Officers advised that there could have been over £100k return on the £30k investment in projects through volunteering and match funding, and more could potentially be achieved with a bigger wellbeing budget.
- d. Councillors considered that with the impending ward boundary changes and the pending clarification reference any change to partnership funding arrangements e.g. £5k per councillor, it was advisable to wait until June 2016 to make any firm decisions about the 2016/17 wellbeing grants, although they were mindful to be as generous as possible.
- e. Councillors supported the transfer of funds from Volunteering Matters which had sadly closed to Bristol Playbus to continue the work with young people.
- f. Councillors requested an audit of the value for money of European green capital grants funding for Scrutiny in June 2016.

**The Neighbourhood Committee RESOLVED:**

- (i) To note the contents of the report and support the continuation of wellbeing grants for 2016/17, but to defer the decision for the amount of wellbeing grant until the June AGM.**
- (ii) To transfer funds from Volunteering Matters to Bristol Playbus of £1,620.**
- (iii) To provide an audit for scrutiny of the European Green Capital projects that had been funded to the June meeting.**

## 57. Neighbourhood Budget (agenda item 6)

The Neighbourhood Committee / Partnership considered a report from Emily Smith regarding the Neighbourhood Budget.

In discussion the following was noted:

- a. New allocations of S106 funds of up to £2321.03 and £1552.82 from the land sold at Totshill Road and Shortwood Road respectively, must be spent on tree planting. Locations to be considered by Pride of Place (Environmental sub group).
- b. Councillors noted the additional proposals put forward for uses of the £10k per ward and made the decisions as follows:
  - Bishopsworth Ward- to prioritise the spend for Severn Vale Bowls Club carpark match fund upto £10k on resurfacing carpark
  - Hartcliffe Ward – to prioritise installation of the railings for the green at Chaundy Grove area adjacent to Coleshill Drive plus the volunteer fair but to reject further funding for Wilmott Park who already have funding and Blackthorn Play feasibility study which should be paid for by the Parks Team.
  - Whitchurch Park Ward – to prioritise the work at Totshill Drive and footpaths in St Augustines Park, but to reject flood works at Caldric Close as not a neighbourhood partnership responsibility.
- c. Councillors agreed that there was a visible and positive return on investment achieved through bulb planting work and agreed to support this if funds were available after priority work had been carried out.
- d. Councillors sought clarification over the provision of funding for a gateway at Dundry Slopes, as Volunteering Matters had recently received funding of £10k from Tesco's and it was not clear whether this was for the signage. **Action: Neighbourhood Coordinator to confirm the funding position.**
- e. Councillors agreed that the diversity programme had been successful and agreed to continue to provide support to tackle hate crime and community cohesion.

**The Neighbourhood Committee RESOLVED to support the ward funding proposals as follows:**

- (i) Bishopsworth Ward - to prioritise the spend for Severn Vale Bowls Club as match funding to allow the resurfacing of the car park.**
- (ii) Hartcliffe Ward – to a. prioritise installation of the railings for the green at Chaundy Grove area adjacent to Coleshill Drive and b. support the volunteer fair**
- (iii) Whitchurch Park Ward – to a. prioritise the work at Totshill Drive and b. various paths work in St Augustines Park.**
- (iv) to allocate £1.5k to part fund the annual diversity programme, events and programme for 2016/17.**

**58. Willmott Park Play Area Report (agenda item 7)**

The Neighbourhood Committee / Partnership considered a report from Julian Cox, presented by Emily Smith, to agree the option put forward by the Willmott Park Group.

- a. Consultation and public meetings had considered a range of design proposals, which had resulted in the option to install a £30k play area fenced off to create a dog free zone for small children.
- b. The partnership considered that the level of public engagement may result in local people having more of a stake in the park and reduce the likelihood of vandalism occurring.

**The Neighbourhood Committee RESOLVED to support the Willmott Park Group proposal Option C as per the details set out in the report by summer 2016.**

**59. Signpost for Dundry Slopes (agenda item 8)**

The neighbourhood committee / partnership considered a report in respect of a proposal for an archway and entrance sign for Dundry Slopes recommended by the Pride of Place group.

In discussion the following was noted:

- a. Excess of around 25% of the project work to be funded by the Neighbourhoods Officer budget to contribute towards design works provided by the landscapes team.
- b. Councillors advised that Volunteer Matters had received £10k from Tesco's, with an allocation to build a gateway entrance.
- c. In principal agreement subject to clarification of Volunteering Matters funds and subject to an agreed design. If Volunteering Matters do have the funding for the gateway then S106 funding left over can be used for bulbs and planting.

**The Neighbourhood Committee RESOLVED to agree in principal funding of the Dundry View gateway signage using S106 money, subject to a. clarification of whether Volunteering Matters had received funding for the signage and b. subject to an agreed design. Should Volunteering Matters provide funding for the signage then the S106 money left over to be used for bulbs and planting across the Dundry View area.**

## **60. Community Safety Update (agenda item 9)**

The Neighbourhood Committee / Partnership considered a report submitted by Inspector Nigel Colston.

In discussion the following was noted:

- a. Inspector Colston was responsible for Neighbourhood policing across Bristol South area, and responsible for staff answering the community needs.
- b. Crime in general had gone up, mainly due to an improvement in crime recording standards rather than increased incidents of violence against a person offences.
- c. An increase in hate crime figures related mainly to racially and religiously aggravated assaults. Instances of homophobia or disability were not classified in the same way.



- d. Boundary changes may impact on some staff being redeployed to different areas. Councillors asked that information regarding PCSO numbers, named individuals and vacancies could be added to the report. **Action: Inspector Colston.**
- e. It was agreed that tackling drugs was a priority for the area and other crimes are usually a by-product as there was evidence that it drives domestic abuse, and antisocial behaviour. Officers were working with drug support services and partners to have more of an impact. It was recognised that this was more difficult without a dedicated drugs team.
- f. Councillors raised concern that the burglar resolution record is low, the inspector confirmed that there was no longer a dedicated burglary team for the area and that this had had an impact on performance.
- g. Partnership Members asked that domestic abuse figures be added to the next report if possible. the inspector confirmed that it was difficult to identify specific numbers by area, as they were reported as a number across Bristol South. **Action: Inspector Colston**
- h. Councillors asked whether there were particular locations or other factors related to the increase in fraud and sexual offences. The inspector confirmed that these were not normally looked at, at a neighbourhood level but that he would aim to find out if there was more information behind the rise and report back. **Action: Inspector Colston**
- i. The Partnership asked for persistent complaints of antisocial behaviour at the Subway, Bedshop and Angelberry Road to be investigated. **Action: Inspector Colston**
- j. Partnership members raised motorbike activity as a persistent nuisance, especially over the weekends. 3 PCSOs allocated to this work resulting in increased visibility and more warnings given. A day of action is being planned to tackle this. It was important for residents to report motorbike activity to the police. **Action : All residents**

- k. Partnership members suggested that the police could communicate any action that had been taken by submitting a report to the Wham Magazine. **Action: Inspector Colston**
- l. The Neighbourhood Coordinator also advised that the Dundry View Facebook page or the Police Twitter Account could be used to report this type of activity or to notify the community of action being taken by police. **Action: All residents**

**The Neighbourhood Partnership AGREED to note the report, comments and actions arising.**

#### **61. Dementia Action Awareness (agenda item 10)**

The Neighbourhood Committee / Partnership received a presentation from Tony Hall of Bristol Dementia Action Alliance.

- a. A Dementia Awareness Campaign was being run through presentations and workshops to raise awareness and promote better understanding of dementia in communities and to help make Bristol the Dementia Friendly City of the UK. Further information was available via the Website, Facebook and Twitter. **Action: All Members**
- b. There were currently two dementia aware schools in Bristol. Tony Hall was seeking introductions to schools in the Dundry View area to offer workshops on dementia awareness for children. **Action All Members**
- c. The Alliance used two main tools: 1. Dementia Friends and 2. The Purple Angel Campaign which gave independent retailers a guide on what dementia is, and how to identify it in customers, and how to manage it when it arises. The purple angel sticker lets dementia sufferers and their carers know that the staff inside the shop are dementia friendly.
- d. First bus have an orange folder scheme which has two booklets, a better journey card and a safer journey card and each covers most of the disabilities and circumstances which will let the driver know what type of help is required with privacy. If partnership members

would find this useful they can be collected from First Bus or Bristol Dementia Action Alliance.

- e. It can sometimes take a long time to confirm diagnosis of dementia and it is not always clear what to do or what help is available. The Alliance team have produced a fridge magnet, which they have given to every GP surgery with an explanatory letter. GPs have been asked to give one to a carer every time they diagnose someone with dementia. It tells them the first four things to do:
- Contact the Alzheimer's Society (leaders on dementia)
  - Contact Age UK (provide one to one help with any benefits claims)
  - The Carers Centre (dedicated help for carers)
  - Complete Power of Attorneys for finance and property and for health as a family
- f. The Alliance is happy to talk to any group or provide training workshops and would appreciate introductions to Schools and other organisations. Free Neighbourhood Partnership Training is provided and the sessions take an hour. **Action: All Members / Neighbourhood Coordinator.**

**The Neighbourhood Partnership AGREED to note the presentation, and actions arising.**

## **62. Neighbourhood Partnership Plan Update (agenda item 11)**

The partnership considered a report from the Neighbourhood Coordinator to consider updates regarding work with partners to progress Dundry View priorities in the Neighbourhood Partnership Plan.

In discussion the following was noted:

- a. The Neighbourhood Plan was now in its second year. A working group was currently looking at local priorities to extract key actions which could be achieved for 2016/17. The results of this work would be brought to the neighbourhood partnership in June with recommendations to progress an action plan.

- b. All members were invited to take part in this group, and to provide the Neighbourhood Coordinator with the contact details to be included in future meetings. **Action: All residents.**
- c. Emily to share outstanding actions from the Plan which were relevant to the new Whitchurch Park Ward, with the neighbourhood coordinator for Hengrove, Whitchurch and Stockwood Neighbourhood Partnership.

**The Neighbourhood Partnership AGREED to note the report, comments and actions arising.**

### **63. Bye-laws Report (agenda item 12)**

The Neighbourhood Committee / Partnership received a verbal summary of the recommendations from the Pride of Place sub group reference Park Bye laws.

In discussion the following was noted:

- a. Pride of Place had discussed the Byelaws thoroughly but had been unable to come to a final view due to the short timescale given for consideration.
- b. Councillors raised concern that Hengrove Park was the only area named in Bristol for the flying of drones. It was suggested that Officers find and name other spaces for drone flying, to prevent Hengrove Park being inundated in the future.
- c. Residents felt that the language contained in the Byelaws was difficult to interpret and should be written in much clearer language so that the intention of the Byelaw could be understood.
- d. Residents could still submit their individual comments to the consultation online. **Action: All residents**

**The Neighbourhood Partnership AGREED to submit the views of the Pride of Place sub group to the Byelaws consultation to include the additional comments arising.**

**64. Conference Update** (agenda item 13)

The partnership received an update report of the citywide neighbourhood partnership event and considered the request for suggestions regarding future involvement.

- a. The Neighbourhood Partnership considered that this should be a question for next year's neighbourhood partnership membership after ward boundaries had been finalised.
- b. The Neighbourhood Committee considered that as many residents from Dundry View as possible should be encouraged to take part in the development of any future events.

**The Neighbourhood Partnership AGREED to note the report and the comments arising.**

**65. Play Rangers** (agenda item 14)

The partnership noted the letter from Nicky Jones of Volunteering Matters regarding the end of Out2Play Play Rangers, after 3 years of funding provided by the Big Lottery grant.

**The Neighbourhood Partnership AGREED to note the report.**

**66. Neighbourhood Partnership Name Discussion** (agenda item 15)

The Partnership received a report from the Neighbourhood Coordinator providing background information to the amended neighbourhood partnership boundaries and were asked to consider a recommendation regarding the Partnership name.

- a. The new partnership area would now be the Hartcliffe and Withywood Ward and Bishopsworth Ward which would be covered by five councillors; three in Hartcliffe and Withywood and two in Bishopsworth.

- b. The neighbourhood partnership agreed that Dundry View was still the relevant name for the remaining neighbourhood partnership area.

**The Neighbourhood Partnership AGREED to keep the name Dundry View.**

**67. Hengrove Park Development (agenda item 16)**

The Partnership received an information report from the Neighbourhood Coordinator regarding the Hengrove Park Development. This was of particular relevance to residents who would now be a part of the newly formed Whitchurch Park Ward.

**The Neighbourhood Partnership AGREED to note the report.**

**68. Meeting Close / Date of Next Meeting**

In closing the meeting, the Chair thanked the councillors, resident representatives, officers and residents for the role that they had played in the successful running of the Neighbourhood Partnership.

It was noted that the next meeting would be held at 7.00p.m. on Monday, 20 June 2016.

The meeting finished at 9.00p.m.

CHAIR